

MINUTES: of the meeting of the Tandridge Local Committee held at 10.15 am on Friday 2 March 2012 at the District Council Offices in Oxted

THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT THE 29 JUNE 2012 MEETING

County Council Members

- Mr Michael Sydney – Chairman
- * Mr N W Skellett – Vice-Chairman, in the Chair
- * Mr Tony Elias
- * Mr David Hodge
- * Mrs Sally Ann B Marks
- * Mr John Orrick

District Council Members

- * Cllr Nick Childs
- * Cllr Michael Cooper
- * Cllr Ken Harwood
- * Cllr Gordon Keymer
- * Cllr David Lee
- Cllr Marian Myland

- * Cllr Rose Thorn (Substitute)

* = Present

PART ONE - IN PUBLIC

[All references to items refer to the agenda for the meeting]

01/12 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Mr Sydney (the Vice-Chairman took the Chair for the meeting) and Cllr Harwood. Cllr Thorn substituted for Cllr Harwood.

02/12 MINUTES OF PREVIOUS MEETING – 9 DECEMBER 2011 [Item 2]

The minutes were agreed as an accurate record of the previous meeting.

03/12 DECLARATIONS OF INTEREST [Item 3]

Mr Orrick and Mrs Marks declared Personal interests in Item 9 by virtue of their membership of the Ridge Radio management board.

04/12 PETITIONS [Item 4]

None received.

05/12 **PUBLIC QUESTIONS AND COMMENTS [Item 5]**

None received.

06/12 **MEMBERS' QUESTIONS [Item 6]**

None received.

07/12 **LOCAL PREVENTION FRAMEWORK [Item 7]**

The Head of Commissioning presented the report.

During discussion by the Committee, the following key points were raised:

- Mr Hodge requested that his thanks to the Members of the Youth Task Group for their work on this matter be recorded.

The Local Committee **AGREED** to award the Local Prevention Framework allocation for Tandridge to the County Council's Youth Support Service for 2012-13.

08/12 **YOUTH SMALL GRANTS [Item 8]**

The Head of Commissioning presented the report.

The Local Committee **AGREED** the process for approving Youth Small Grants as set out within paragraphs 2.3 to 2.6 of the report submitted.

09/12 **COUNTY COUNCILLORS' ALLOCATIONS FOR 2011/12 [Item 9]**

Mr Orrick and Mrs Marks declared Personal interests in this item by virtue of their membership of the Ridge Radio management board.

During discussion by the Committee, the following key points were raised:

- Members discussed the possibility of allocating a proportion of the remaining 2011/12 revenue budget to Taxi Vouchers. Given the number of new bids for approval, it was suggested that £5,000 from the 2012/13 budget be set aside for this purpose.
- It was noted that approval of all the bids currently for approval would lead to a £75 overspend. Mr Hodge agreed that the shortfall could be met by underspends of other Local Committees.

The Local Committee:

- (i) **APPROVED** the following items submitted for funding from the 2011/12 Local Committee delegated revenue budget:

Friends of St Stephen's School	£3,578
Tatsfield in Bloom	£1,000

Burstow Church Tower Repairs	£2,500
Felbridge Diamond Jubilee Country Show	£1,000
Bletchingley in Bloom – Queen’s Jubilee Beds	£750
Warlingham Parish Council – Grit Bins	£600
Ridge Radio – Volunteer Fayre	£200
Ridge Radio – Broadcast Mixer	£3,500

(ii) **NOTED** the following items submitted for funding from the 2011/12 Local Committee delegated revenue budget approved under delegated powers:

Oxted Young Person’s Theatre	£97
South Godstone Sports and Community Association	£500
South Godstone Youth Club	£460
Felbridge Village Hall Wi-Fi	£350
Tandridge Stroke Club	£1,000
Lingfield Churchyard Maintenance Group	£924
The Queen’s Diamond Jubilee Beacons – Lingfield and Dormansland	£1,000
The Queen’s Diamond Jubilee Beacon – Outwood	£500

(iii) **NOTED** that the £75 overspend in the 2011/12 delegated revenue budget would be met from Member Allocations budget underspends by other Local Committees.

10/12 **PETITIONS [Item 10]**

Caterham School, Harestone Valley Road

A petition was presented by Mrs Leony Goodwin, signed by 915 residents, requesting improvements to road safety on Harestone Valley Road near Caterham School, including the installation of a zebra crossing, improved lighting, improved signage and improved road markings.

The Local Committee **NOTED** the response of the Area Team Manager, which is attached to the Minutes as **Appendix A**.

11/12 **PUBLIC QUESTIONS AND COMMENTS; MEMBER QUESTIONS [Item 11]**

None received.

12/12 **HIGHWAYS SCHEMES 2011/12 – END OF YEAR UPDATE [Item 12]**

The Area Team Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Concerns were raised that residents of Rockfield Road, Oxted, had not been given notice that the works were going to take place, and that a lot of dust had been created. Concerns were also raised that stones had fallen into gullies and were blocking the drains, causing flooding. The

Area Team Manager informed Members that a letter drop should have taken place, and he would speak to the Central Team to find out whether it did. With regards to dust and gullies, he apologised and agreed to take back these comments to the on-site supervisors and construction partners.

- Members noted that there had been an overall improvement in the service provided following the introduction of the new contractor, particularly with regards to winter service.
- It was noted that signs were left on site after works had been completed, which was a source of annoyance to the public. The Area Team Manager agreed to take the comment back to the contractor.

The Local Committee **NOTED** the report for information.

13/12 **HIGHWAYS SCHEMES 2012/13 [Item 13]**

The Area Team Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Members requested that the description of the Proposed New ITS Scheme for the A22 junctions with A25, M25 J6 and B2208 (Wapses Lodge) be amended to read: "improving traffic flow and reducing congestion hotspots in Tandridge". The Area Team Manager agreed to make the amendment and would circulate an updated list to Members.
- Concerns were raised that any future scheme for Harestone Valley Road should deal with all the issues in their entirety, rather than in a piecemeal fashion. It was noted that all issues would be looked at in conjunction with the proposed parking scheme discussed under the next agenda item.
- It was noted that the Rook Lane Extension appeared to be missing from the list. The Area Team Manager agreed to add this.
- Discussion took place regarding the Proposed New ITS Scheme for Whyteleafe Road, Caterham.
- The following corrections to the following locations listed under Major Maintenance Schemes were made: Clacket Lane is in Titsey rather than Tatsfield, and the section of Hillbury Road referred to is in Warlingham rather than Whyteleafe.

The Local Committee **AGREED:**

- (i) To note the position of its highways schemes, revenue maintenance and Community Pride budgets for 2012/13.
- (ii) To approve the list of schemes given in Annex 1 to the report

submitted and agree that further schemes can be added to the list during the year, subject to formal Local Committee approval.

- (iii) That the Integrated Transport Schemes allocation for Tandridge is used to progress the new schemes as set out in Annex 1 to the report submitted.
- (iv) To authorise the Area Team Manager, in consultation with the Chairman, Vice-Chairman and local divisional Members to agree the roads to be treated using Integrated Transport Schemes allocation for capital maintenance.
- (v) To authorise that the Area Team Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money between the schemes listed in Annex 1 to the report submitted, if required.
- (vi) To authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman and relevant Local Member, to use the revenue maintenance budget for 2012/13 as detailed in Table 1 of the report submitted, if required.
- (vii) To authorise that the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the headings detailed in Table 1 of the report submitted, if required.
- (viii) That the 2012/13 Community Pride funding be devolved to each County Councillor based on an equitable allocation of £5,000 per division.
- (ix) That Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Pride allocation and arrange for the work to be managed by the Area Maintenance Engineer on their behalf.
- (x) To note the provisional programme of major maintenance, surface treatment, footway and drainage schemes in Tandridge, as set out in Annex 2 to the report submitted.
- (xi) To allocate £17,000 revenue to Parking, and the allocation for Carriageway and Footway Patching Works be reduced to £23,000.

14/12 **ANNUAL REVIEW OF ON-STREET PARKING IN TANDRIDGE [Item 14]**

The Parking Strategy and Implementation Team Manager presented the report.

During discussion by the Committee the following points were raised:

- Members asked if there was a better way of managing the bus stops on Banstead Road, Caterham, as they were located directly opposite each

other. The Team Manager responded that there was no alternative to this location, but it did not present a problem.

- Concerns were raised that the restrictions outside Sainsbury's in Station Road East, Oxted would present delivery lorries from stopping. The Team Manager informed the Committee that loading and unloading would be prohibited during the period of restriction, but that lorries could stop elsewhere, and the store had been consulted on the proposals.
- Discussion took place regarding the proposals for Church Road, Woldingham. The Local Member for Caterham Valley welcomed the proposals as a way of managing the issue of parking around the railway station and ensuring that local residents would be able to access it. It was proposed that the start time of the restriction be brought forward to 9.15am to bring it into line with the Tandridge District Council-run car park and to enable local residents to catch the 9.29am train to London. This amendment would also assist local farmers. The Team Manager agreed to make this amendment.
- Discussion took place regarding the proposals for Harestone Valley Road, Caterham, which had been discussed earlier in the meeting. It was noted that parked cars reduce sight lines close to Caterham School, and prevent drivers seeing the raised table and signage. The Area Team Manager informed the Committee that he would like the parking amendments to continue for safety reasons, and that any further works arising from the proposed study agreed under the previous agenda item could take place after this had been implemented.
- The Team Manager informed Members that formal consultation would begin in May, and would include notices on the street and in local newspapers. Documents would be available on the County Council's website.

The Local Committee **AGREED:**

- (i) The proposed amendments to on-street parking restrictions in Tandridge, contained in Annexes 1 and 2 to the report submitted.
- (ii) That further consultation about waiting restrictions around Woldingham Station be carried out prior to statutory consultation.
- (iii) That the Parking Team Manager, in consultation with the Chairman, Vice-Chairman and relevant Local Member make any necessary adjustments to the proposals and agree detail by 31 March 2012, based on informal consultation, prior to statutory consultation.
- (iv) The intention of the County Council to make an Order under the relevant parts of the Road Traffic Act 1984 to impose the waiting and on-street parking restrictions to Tandridge as shown in the Annexes to the report submitted, as amended in (iii) above, be advertised and that if no objections are maintained, the Order be made.

- (v) That the Parking Strategy and Implementation Team Manager will consider and resolve any objections in consultation with the Chairman, Vice-Chairman and relevant County Councillor.
- (vi) To allocate funding to proceed with the introduction of the parking amendments.
- (vii) That a 24/7 bus stop clearway is marked with an enlarged cage at the existing stop in Westway, Caterham, as show in Annex 3 to the report submitted.
- (viii) That a new bus stop clearway is marked in Westway, Caterham, for a new bus stop to accommodate Service 400 (which was introduced in September 2011) as shown in Annex 4 to the report submitted.
- (ix) That a new bus stop clearway is marked in Banstead Road, Caterham, as shown in Annex 5 to the report submitted.
- (x) That 0700-1900 bus stop clearways are marked at the two existing bus bays in Station Road East, Oxted as shown in Annexes 6 and 7 to the report submitted.
- (xi) That the countywide resident permit charges set out in paragraph 5.3 to the report submitted be adopted.

[Meeting Ended: 11.50am]

Chairman



**OFFICER REPORT TO LOCAL COMMITTEE
(TANDRIDGE)**

**CATERHAM SCHOOL, HARESTONE VALLEY ROAD
PETITION REPORT**

2 MARCH 2012

KEY ISSUE

To consider a petition requesting road safety improvements in Harestone Valley Road, Caterham, outside Caterham School.

SUMMARY

A petition has been received, signed by 915 residents, with the following request:

"We, the undersigned are either parents of children or staff at Caterham School and residents of roads close to the school. We ask Surrey County Council to act to improve road safety on Harestone Valley Road near Caterham School, including the installation of a zebra crossing, improved lighting, improved signage and improved road markings. Thank you."

Response of the Area Highways Manager:

Following the incident involving a pupil and a car in Harestone Valley Road outside Caterham School referred to in the petition, a meeting was held at the school, attended by two parents, the school's Estates Bursar, County officers and the local divisional Member, to discuss safety concerns. A question was subsequently raised at Local Committee on 9 December 2011

At the meeting with the school, a number of actions were identified, some of which could be achieved in the short term and some that required investigation and allocation of funding. These were reported to Local Committee in response to the question raised in December and an update is provided below.

Vegetation obscuring the existing signs has been cut back and an inspection of the signs has confirmed that they are now all clearly visible to approaching drivers.

To ensure clear visibility of approaching vehicles by waiting pedestrians and of waiting pedestrians by approaching drivers, it is proposed to introduce double yellow lines on both sides of Harestone Valley Road between and including the junction with Harestone Lane and Dome Hill. This proposal is included as part of the annual review of on-street parking in Tandridge which is the subject of a separate report on this agenda.

The petition requests the installation of a zebra crossing outside the school. The appropriate crossing type will depend on a number of factors, including vehicle flows and speeds and the number of pedestrian crossing movements. As part of the programme of Integrated Transport Schemes for 2012/13, the Local Committee is being asked to allocate funding to carry out a feasibility study into a crossing facility outside Caterham School. This request for funding is the subject of a separate report on this agenda.

At this stage, funding is only being requested for a feasibility study and initial design, as implementation costs will vary significantly depending on the type of facility proposed. Officers will then seek scheme approval and further funding for detailed design and implementation.

The school and parents were asked that any future incidents involving pupils crossing outside the school be reported to the Police and a record kept by the school. The County is not aware of any further incidents occurring outside the school.